



KERALA PUBLIC ENTERPRISES (SELECTION & RECRUITMENT) BOARD

Vellayambalam, VikasBhavan P.O, Thiruvananthapuram

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NOTIFICATION

CATEGORY NO: **091/2024**

Opening Date: 28-10-2024

Closing Date: 30-11-2024

Name of the PSU	:	Steel Industrials Kerala Ltd
Name of the post	:	Senior Manager (HRD)
No. of Vacancy	:	1
Category of the PSU	:	D
Post Type	:	Permanent
Pay Scale	:	29,180 - 43,640

I. COMPANY PROFILE:

Steel Industrials Kerala Limited (SILK) was set up in 1974 by the Government of Kerala with a mission to develop steel based industries and services in Kerala. SILK has evolved into a multi-faceted company, capable of delivering a wide array of products and services by engaging highly qualified engineers. SILK has diversified and grown into a Rs.100 crore company and it possesses state of the art facilities for fabrication, casting, shipbuilding/breaking, manufacturing of hospital/home furniture, PMC etc.

II. JOB DESCRIPTION AND RESPONSIBILITIES:

Responsible for core functions of the HR Department including recruitment, ER & IR, employee payroll, reward and recognition, healthcare, promotion and advancement, benefits, compensation, etc., formulation & implementation of HR policies & procedures, ensure safety,

statutory compliances. Workforce administration including training, performance and development process, analysing various data and preparation of reports, maintaining and improving HR systems and updating HR Manual from time to time, handling legal issues. To take care of general administration related works including liaising with Government and other statutory bodies.

III. ELIGIBILITY:

1. QUALIFICATION:

Masters Degree in Human Resource Management – MBA (HRM) / MSW(PM&IR&LW) / MHRM, in Regular course.

2. AGE LIMIT:

Age between 38 and 45 years as on the date of Notification.

3. EXPERIENCE:

Total 15 years' Post qualification experience in relevant field out of which 7 years' in Managerial capacity from reputed Industrial Organisations.

4. DESIRABLES:

(i) Experience in Public Sector Undertakings (ii) Qualification in LLB

5. APPLICATION FEE:

Rs.1000/- ; for SC/ST candidates – Rs.250/-

IV. NOTE TO APPLICANTS:

1. The applicants are required to go through the notification carefully and satisfy themselves about their eligibility for this recruitment before applying
2. Admittance to the interview will be provisional only. The Interview Board will have the right not to evaluate the performance of the candidate if material discrepancy is found regarding the applications/credentials at the interview stage. The candidature of such candidate will be rejected.
3. Candidates shall submit their applications via online mode only. Applications submitted via any other medium will be summarily rejected.
4. Candidates must upload their essential qualification and essential experience certificates while applying. Those who fail to upload the certificates shall be summarily rejected.
5. Candidate should provide a valid email ID and mobile number as all correspondence pertaining to recruitment will be communicated by the email address and mobile number provided at the time of filling online application.

6. Relaxation in upper age limit is applicable to the eligible candidates as per rules.

Secretary
Kerala Public Enterprises
(Selection & Recruitment) Board