



## KERALA PUBLIC ENTERPRISES (SELECTION & RECRUITMENT) BOARD

Vellayambalam, VikasBhavan P.O, Thiruvananthapuram

E-mail : [kpesrb@gmail.com](mailto:kpesrb@gmail.com) Tel : 0471-2995042

### NOTIFICATION

CATEGORY NO: **110/2024**

Opening Date: 29-10-2024

Closing Date: 30-11-2024

Name of the PSU	:	Metal Industries Ltd
Name of the post	:	Assistant Accounts Officer
No. of Vacancy	:	1
Post Type	:	Permanent
Pay Scale	:	4,000 - 6,090

#### I. COMPANY PROFILE:

The METAL INDUSTRIES LTD. is a Kerala State public sector undertaking established in the year 1928. The activities of the company are to manufacture and market various agricultural implements and tools required for agro farming, handicrafts and artisans community.

#### II. JOB DESCRIPTION AND RESPONSIBILITIES:

In charge of Accounts section of the Company

#### III. ELIGIBILITY:

##### 1. QUALIFICATION:

BCom with 5 years' experience in a manufacturing organisation OR MCom/MBA (Finance) with 2 years' experience in a manufacturing organisation.

## **2. AGE LIMIT:**

Maximum 36 years as on the date of Notification

## **3. EXPERIENCE:**

Five years' experience in a manufacturing organisation in Finance and Accounts function for BCom applicants; Two years' experience in a manufacturing organisation in Finance and Accounts function for MCom/MBA applicants.

## **4. SKILLS:**

Tally accounting system, Finalisation of accounts, GST, TDS and other statutory compliances, expertise in systems and Procedures

## **5. DESIRABLES:**

Knowledge in Costing Techniques and Budgeting, Basic knowledge of Commercial laws

## **6. APPLICATION FEE:**

Rs.600/- ; For SC/ST candidates : Rs.150/-

## **IV. NOTE TO APPLICANTS:**

1. The applicants are required to go through the notification carefully and satisfy themselves about their eligibility for this recruitment before applying
2. Admittance to the interview will be provisional only. The Interview Board will have the right not to evaluate the performance of the candidate if material discrepancy is found regarding the applications/credentials at the interview stage. The candidature of such candidate will be rejected.
3. Candidates shall submit their applications via online mode only. Applications submitted via any other medium will be summarily rejected.
4. Candidates must upload their essential qualification and essential experience certificates while applying. Those who fail to upload the certificates shall be summarily rejected.
5. Candidate should provide a valid email ID and mobile number as all correspondence pertaining to recruitment will be communicated by the email address and mobile number provided at the time of filling online application.
6. Relaxation in upper age limit is applicable to the eligible candidates as per rules.

**Secretary**  
**Kerala Public Enterprises**  
**(Selection & Recruitment) Board**