KERALA PUBLIC ENTERPRISES (SELECTION & RECRUITMENT) BOARD

Vellayambalam, VikasBhavan P.O,Thiruvananthapuram

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NOTIFICATION

CATEGORY NO: **033/2026**

Opening Date: 20-11-2026 Closing Date: 19-12-2026

Name of the PSU/Department	:	Kerala State Industrial Development Corporation Limited (KSIDC)
Name of the post	:	Advisor (Revenue Recovery)
No. of Vacancy	:	1
Category of the PSU/Department	:	A
Post Type	:	Contract
Consolidated Pay	:	40,000

I. COMPANY/DEPARTMENT PROFILE:

The Kerala State Industrial Development Corporation Ltd established in 1961 is the Government of Kerala nodal agency for promoting and facilitating industrial and infrastructure investments in the State. It serves as a single window facilitator for entrepreneurs by supporting project conceptualization, statutory clearances and implementation, while also providing financial assistance through loans and equity participation. KSIDC plays a key role in developing industrial parks, growth centres and sector specific facilities such as life sciences, food parks etc and works closely with the Industries Department in shaping policies like the Industrial Export, Logistics and ESG frameworks. In addition KSIDC promotes start-ups, MSMEs and private industrial estates and acts as a liaison between investors and government agencies.

II. JOB DESCRIPTION AND RESPONSIBILITIES:

•The Overseeing and coordinating the end-to-end Revenue Recovery Certificate (RRC) proceedings initiated by KSIDC against defaulting borrowers, in liaison with the concerned Revenue Authorities and Collectorates. Advising the Management on the procedural and legal aspects of revenue recovery under the Kerala Revenue Recovery Act, 1968 and other applicable statutes, and recommending appropriate recovery strategies for each case. Liaising with District Collectors, Tahsildars, Revenue Divisional Officers, and other Revenue Authorities to expedite recovery of dues and ensure timely execution of attachment and auction proceedings. Monitoring the status of all pending RRC cases and maintaining an updated case-wise record of recovery proceedings, realisations, and pending balances for review by Management, in co-ordination with the Projects / Recovery Division. Coordinating with the Legal Division of KSIDC to handle writ petitions, appeals, or stay orders filed by borrowers challenging Revenue Recovery proceedings, and assisting in preparation of counter-affidavits and replies. Conducting thorough verification of defaulters' asset profiles, encumbrance certificates, and property valuation records to facilitate hassle-free attachments and public auctions. Providing guidance on recovery of dues from borrowers through alternate mechanisms including invocation of guarantees, securitisation proceedings, and attachment before judgement where RRC proceedings are inadequate or delayed. Preparing periodical status reports and recovery progress summaries for submission to the Management and the Board of Directors, as required. Assisting in framing or reviewing internal policies, recovery SOPs, and guidelines related to Revenue Recovery operations of the Corporation. Providing expert guidance on legal settlements, One-Time Settlement (OTS) schemes, and interest waiver frameworks to optimize financial recoveries and minimize project-related credit risks. Other duties assigned by KSIDC

III. ELIGIBILITY:

1. QUALIFICATION:

Graduation in any discipline from a recognized University/Institute.

2. AGE LIMIT:

Maximum age of 65 years as on the date of notification.

3. EXPERIENCE:

• Experience: Minimum of three (3) years of service as a Tahsildar, Deputy Collector, Assistant Commissioner, Revenue Divisional Officer (RDO), or in an equivalent capacity in the Revenue Department of the Government of Kerala or any other State/Central Government. Hands-on experience in revenue recovery proceedings under the Revenue Recovery Act, 1968 or equivalent statutes, including issuance of Revenue Recovery Certificates (RRCs), attachment proceedings, and auction processes, is essential • Preference for Candidates who have served as Deputy

Collector /Assistant Commissioner / RDO with direct experience in handling Revenue Recovery (RR) proceedings.

4. CONTRACT TENURE:

1 year (Extendable)

5. LOCATION:

The selected candidate will be liable to be posted at Kochi [or as preferred by KSIDC Head Office]. Candidate will have to travel across Kerala as and when required

6. GENERAL INSTRUCTIONS:

1. Applicant must be a citizen of India. 2. The qualification stipulated for the post must be a regular course from a recognised University/Institute. Those applicants having qualification equivalent to any of the prescribed qualification should submit equivalency certificate issued by the competent authority and without such certificate, their candidature shall not be considered.

7. APPLICATION FEE:

Rs 1000/- ; For SC/ST candidates – Rs 250/-

8. SPECIAL NOTE:

With reference to "Note to the Applicants" in the Notification (IV. (6)), it is clarified that the community reservation for appointments is not applicable in the case of contract appointments.

IV. NOTE TO APPLICANTS:

1. The applicants are required to go through the notification carefully and satisfy themselves about their eligibility for this recruitment before applying
2. Admittance to the written examination/skill test/interview will only be provisional. The Board will have the right, not to evaluate the performance of the candidate if material discrepancy is found regarding the applications/credentials at any stage of the recruitment. The candidature of such applicants will be rejected.
3. Candidates shall submit their applications only through online mode.Applications submitted through any other medium will be summarily rejected.
4. Candidates must upload their essential qualification and essential experience certificates while applying.The applications in respect of those who fail to upload the certificates shall be summarily rejected.
5. Candidate should provide a valid email ID and mobile number as all correspondences pertaining to the recruitment will be communicated to the registered email id and mobile number provided at the time of filling online application.
6. Relaxation in upper age limit is applicable to eligible candidates as per rules.

7. SC/ST/OBC/EWS candidates will be eligible for reservation benefits as per rules, provided they upload valid and updated relevant certificates (Caste Certificate/Community Certificate/Non-Creamy Layer Certificate/EWS Certificate) as the case may be. In the absence of valid certificates, no reservation benefits will be granted.

8. Any form of canvassing or attempt to influence the selection process will result in disqualification of the candidate.

9. The Board reserves the right to modify, postpone or cancel the recruitment process at any stage without assigning any reason

10. Candidates are advised to keep a print out of the completed online application form for future reference.

Secretary
Kerala Public Enterprises
(Selection & Recruitment) Board